

**Minutes of Board Meeting
March 21, 2023
6 p.m.**

The meeting was held at the Lakeland Achievement Academy. Board members in attendance were Mike Brossart, Elizabeth Kerns, Zelda Abram, Sheilitha Williams, Jill Haladay, Adil Khan, Janice Jones and Heath Frederick. Staff members present included Kristin Aiken, Deborah Sulsona and Cindi Parker-Pearson.

Approval of Minutes

Mike Brossart called the meeting to order at 6:01p.m. Adil Khan moved to approve the minutes of the February 21, 2023 Board meeting. Elizabeth Kerns seconded the motion and it passed unanimously.

PUBLIC COMMENT

None

Strategic Plan Status

No update at this time.

Financial Report

Elizabeth Kerns presented the financial report for the six months ending February 28, 2023. We have just over \$2.1 million in cash with total assets of \$3.4 million. Total liabilities are \$158K. We ended the month with \$2.8 million in revenue and \$2.48 million in expenses leaving a net surplus of \$345K. Last year at this time the net surplus was \$289K.

The finance committee will discuss investing funds at the next meeting.

Parents Report

Mary Holjes is finishing up the yearbook this week. We will hold the Rise & Shine event this year at Common Ground on Saturday, April 15, 2023. All of our families and board members are invited.

Principal's Report

Teacher observations and evaluations have begun. Remaining staff will begin next month. A former teacher has been helping sub in the classroom two times per week. Teachers are finishing up progress report meetings and will begin end-of-year testing. Those scores are used for our DOE reporting and also for classroom placement. We have 58 students graduating this year. We are holding monthly parent informational meetings for prospective families where we talk about our program and take them on a short tour.

Graduation will be held in person and at each campus. It is done like an open house where parents drop in. Graduation dates are scheduled as:

Lakeland – Thursday, May 18 6-7:30pm

Bartow – Tuesday, May 23 6-7:00pm

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Winter Haven – Thursday, May 25

We have included in the board packet a copy of the proposed 2023-24 school calendar. It follows the Polk County School District with the exception of early release days which we don't do. The proposed calendar needs to be approved and sent to the district. Janice made a motion to approve the school calendar as presented. Adil Khan seconded the motion and it passed unanimously.

President's Report

Top Chef was very successful. We raised over \$298K! The net amount was \$265K which is \$21K more than our budget and \$45K better than last year. Congratulations to Kristin and Development Coordinator, Ashlee Cofer for their hard work! The Development Committee will meet next month to strategize for next year.

Publix Serves volunteers came out the Friday before Spring Break. They cleaned out the front flower beds of the Lakeland campus. Kristin has submitted a few grants that we're waiting to hear about. We were selected as a MADE Brand-a-thon recipient. Kristin met with them to discuss our need for a marketing plan to increase awareness throughout the county.

The Birth to Three program had a monitoring visit from the City of Lakeland Community Development Block Grant team. We received a letter that they had no recommendations for improvements. The United Way CIT visit will be sometime in May. We would love to have as many board members attend as possible.

Committee Reports

None.

Unfinished Business

None.

New Business

None.

Janice Jones moved to adjourn the meeting was at 6:29pm.

Respectfully submitted,

Deborah Sulsona
Chief Financial Officer