

**Minutes of Board Meeting**  
**March 15, 2022**  
**6 p.m.**

The meeting was held at Prime Meridian Bank's community room with a Zoom option. Board members in attendance were Luke Markham, Mike Brossart, Karli Hughes, Janice Jones, Adil Khan, Trish Buchanan and Ana Kalman. John Weber, Heath Frederick, Elizabeth Kerns, Jill Haladay and Amanda Barnett participated via zoom. Staff member present included Kristin Aiken with Deborah Sulsona and Cindi Parker-Pearson on zoom.

**Approval of Minutes**

Luke Markham called the meeting to order at 6:00p.m. Mike Brossart moved to approve the minutes of the February 15, 2022 Board meeting. Trish Buchanan seconded the motion and it passed unanimously.

**PUBLIC COMMENT**

None

**Strategic Plan Status**

No update this month as focus was on Top Chef.

**Financial Report**

Elizabeth Kerns presented the financial report for the eight months ending February 28, 2022. We have \$1.5 million in cash with total assets of \$3.17 million. Total liabilities are \$702K. Revenues totaled \$2.6 million which was \$31K more than budgeted. Total expenses were \$2.34 million which was about \$22K under budget. We ended the month with a surplus of \$299K compared to a budgeted surplus of \$246K.

With the success of the Top Chef event, we are looking at a year-end projection of about \$66K surplus compared to a budgeted net surplus of \$9k. It is important to note that we had two vacant positions all year (Paraprofessional in Bartow and a speech therapy assistant) which reduced total expenses. Medicaid income is also below budget because of a Medicaid provider merging with another provider that does not accept Achievement Academy due to not serving walk-in patients.

**Parents Report**

None

**Principal's Report**

Teacher observations and all staff evaluations are in full swing. Teachers are finishing up progress reports and will review them with parents. We had a para hired for the vacant Bartow position and unfortunately she accepted another job.

Spring Break is March 21-25, 2022. Publix Serves will be here spreading playground mulch on Wednesday, March 23.

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We will end our mask requirement for staff and parents entering the building after spring break. The CDC has designated Polk County as at Medium risk which puts us at the recommendation of not requiring masks inside. We will continue with other cleaning and sanitizing procedures and limiting large gatherings.

Our school guardian at the Lakeland campus has confirmed he will not return next school year. Cindi will look at contracting with Lakeland Police Department or the Polk County Sheriff's Office that already covers our Winter Haven location.

We are planning to have a drive-thru graduation for all three campuses once again. It will be held Monday, May 23 from 5:30pm to 7pm in Lakeland. We currently have 37 students slated to graduate.

The school district requires a board vote of our 2022/23 school calendar. Mike Brossart moved to approve the school calendar which follows the Polk County School District. Janice Jones seconded the motion and it was unanimously approved.

### **President's Report**

Kristin and the Development Team will follow up with the chefs and community leaders regarding Top Chef and what the event may look like next year and how we can better support them to keep them involved.

A donor gave an additional \$8k on top of the \$13,500 raised from Top Chef for the Bartow playground. The new piece will be installed over summer break. We are looking for volunteers or a company to provide in-kind services for the demolition and removal of the existing piece. Let Kristin know if you have any ideas.

Next school year will be the 25<sup>th</sup> anniversary of our charter with Polk County School District. We will bring celebration information to the board soon.

We have the Prime Meridian Bank community room reserved through our May board meeting. We will need to look at going back to the format before COVID of being all in person. Kristin will look at the best location for us to do that.

### **Committee Reports**

None

### **Unfinished Business**

The due diligence period for the purchase of the 540A land expired on March 4 and the closing should occur on or around April 4, 2022.

### **New Business**

None

Janice Jones moved to adjourn the meeting at 6:33 pm. Mike Brossart seconded the motion and it was approved unanimously.

Respectfully submitted,

Deborah Sulsona  
Administrative Services Manager