

Minutes of Board Meeting
January 18, 2022
6 p.m.

The meeting was held at Prime Meridian Bank's community room with a Zoom option. Board members in attendance were Elizabeth Kerns, Karli Hughes, Mike Brossart, Janice Jones, Adil Khan and Chandra Frederick. John Weber, Heath Frederick, Steve Earley, Ana Kalman and Jill Haladay participated via zoom. Staff member present included Kristin Aiken with Deborah Sulsona and Cindi Parker-Pearson on zoom.

Approval of Minutes

Mike Brossart called the meeting to order at 6:00p.m. Janice Jones moved to approve the minutes of the November 16, 2021 Board meeting. Chandra Frederick seconded the motion and it passed unanimously.

PUBLIC COMMENT

None

Strategic Plan Status

Kristin sent a more-detailed strategic plan to the Board and asked for any feedback. Each strategic initiative has a board member that has agreed to chair it. Next will be committee selection for all board members and select staff. We will publish the strategic plan as a public document on our website that can be updated when applicable as it shows our vision and plan for the future. Steve Earley moved to approve the strategic plan as presented. Elizabeth Kerns seconded the motion and it passed unanimously.

Financial Report

Elizabeth Kerns presented the financial report for six months ending December 31, 2021. We had a nice bump in cash with over \$1.3 million. Total assets are just over \$3 million and total liabilities are \$702K. Revenues totaled over \$1.9 million and was \$48K above budget. Expenses totaled almost \$1.8 million which is right on budget. We had a net surplus of \$145K compared to a budgeted surplus of \$98K. The biggest variance was that we budgeted \$150K from the George Jenkins Foundation and we received \$200K.

The United Way application for Birth to Three is due January 24, 2022. Deborah Sulsona, Kristin Aiken and Elizabeth Kerns met to build the 2022/23 proposed budget as presented in the packet. Deborah explained the beginning balances and United Way's requirement to balance the current and proposed budget to zero. We are recommending carrying over a portion (\$15K) of the \$75K surplus from the 2020/21 fiscal year and keeping the rest in reserves as the surplus is not from United Way dollars. We are asking for an increased allocation and have built in an additional full-time Early Interventionist position. The Executive Committee has reviewed and recommended approval. Janice Jones moved to approve the 2022/23 Birth to Three budget as presented. Chandra Frederick seconded the motion and it passed unanimously.

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Parents Report

Mary will be unable to attend the next few board meetings. She is scheduling school picture retakes and working on parent ads for the yearbook. The monthly zoom parent meetings will be held this week.

Principal's Report

Staff and students returned from winter break on January 4. Covid has hit us hard. We have had several staff and students out due to illness. Two classrooms had to close in Lakeland because the staff were all out. Cindi has been in the classroom quite a bit. The February FTE student count is approaching. We have three openings and have three kids from the waiting list pending staffings to enroll. Cindi attended an administrator FTE training and was informed that students who are out with Covid can be counted for FTE.

Cindi asked the Office of School Choice when we should expect to receive the charter contract and was told it is with the school board attorney at this time. Luke Markham agreed to review the contract when Cindi receives it.

It is time again for teacher observations and evaluations which Cindi will begin soon.

President's Report

We currently have \$65K in Top Chef sponsorships. We have nine chefs competing due to one Chef needing to withdraw from the event. The Chef/Community Leader team fundraising launched yesterday. Several teams are planning fundraising events. Board members are encouraged to attend Top Chef at one of the participating Chef's restaurants on Monday, February 28 and the awards celebration at Union Hall on Tuesday, March 1.

The Birth to Three team and UWCF will visit Bonnet Springs Park on January 25 to tour the space available for the proposed Parent Coaching Classes in collaboration with Family Fundamentals. The classes will be held on Saturdays twice a month with approximately ten infants with their parents at each session. Classes are tentatively scheduled to start in the fourth quarter of 2022.

Our United Way application for the 2022-2023 allocation year is due by 5pm on January 24th. The CIT team will be in person sometime in April. We currently have two candidates interviewing for the open Early Interventionist position.

Leadership Lakeland Education Day is February 10. We plan to have them gather in the breezeway between Building A and Buildings B&C to minimize visitors in the buildings.

Superintendent Heid and School Board Member Lisa Miller are scheduled to tour the Lakeland campus on February 11. The Superintendent has previously toured the Bartow campus.

Committee Reports

Janice Jones reported on a Development Committee meeting held via zoom today. We need more board members on the Development Committee. Members do not need to be board members. Let Kristin know if you have any suggestions. We are in need of auction items for Top Chef if any board members can help with that. Some of the Top Chef Community Leaders feel a little overwhelmed. We would like board members to mentor the community leaders so please let Janice know if you are willing.

The Advisory Council will meet next week. Christina Criser-Jackson is interested in being on our Advisory Council. Her daughter received services through our Birth to Three program. Chandra Frederick moved to

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approve Christina Criser-Jackson joining the Advisory Council. Karli Hughes seconded the motion and it passed unanimously.

Chandra Frederick will schedule a nominating committee meeting soon. Send any board member suggestions to her. The full board will vote on nominations in May.

Unfinished Business

None

New Business

None

Chandra Frederick moved to adjourn the meeting at 6:29 pm.

Respectfully submitted,

Deborah Sulsona
Administrative Services Manager