



**Minutes of Board Meeting
September 18, 2018
6:00 p.m.**

The meeting was held at the Lakeland Achievement Academy. Board members in attendance were Sam Houghton, Karli Hughes, Luke Markham, Steve Earley, Chandra Frederick, John Weber, Michael Peeples and Janice Jones. Staff members present included Cindi Parker-Pearson, Deborah Sulsona, Mary Holjes and John Burton.

Approval of Minutes

Chandra Frederick chaired the meeting and called the meeting to order at 6:00 p.m. Chandra Frederick stated a needed change to the August board meeting minutes to include "Sam Johnson was also awarded a plaque for his service to the Board of Directors". Sam Houghton moved to approve the minutes with the noted addition. Michael Peeples seconded the motion and it passed unanimously.

PUBLIC COMMENT

None

Parents Report

Our Fish City Grill spirit day is coming up on Tuesday, October 2. We will receive 15% of ALL DAY'S sales as a donation. We have shared the information on Facebook and our website. We would love for you to spread the word.

The Fall Festival is scheduled for Friday, October 26. We invite Board members and their families to attend this fun and relaxed event! We need approximately 15 high school volunteers if you know of any who may be interested. Mary is planning to speak to the Lakeland High School Key Club.

We have four parents interested in running for the Parent Representative on the Board of Directors. Mary is compiling the biographies and will present them to the parents for a vote. The new Parent Representative will be installed at the October Annual Meeting.

Financial Report

Deborah Sulsona presented the financial report for the month ending August 31, 2018. We had a net deficit of \$45,646. This is typical at the beginning of the year as several larger revenue items (such as IDEA funds, a consistent large grant, fundraisers, etc.) come later in the year. Our cash balance as of July 31, 2018 was \$429,552.

Development Report

John Burton gave the board a corrected version of the 2018-19 Development Plan which showed \$604,279 actual raised for 2017-18 and \$734,325 for the 2018-19 goal. John also gave a report of tours and United Way presentations given as well as an update of Top Chef. We have nine

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confirmed chefs, six who have declined and six who we are awaiting an answer. We have increased the number of possible attendees to 250. Thank you to those board members who have secured a sponsorship so far. Stacy has reached out to community members to join the Development Committee. Thank you to Janice for agreeing to be the chair of the Development Committee. John Burton will hold a porch party on September 21 for previous Board members to reengage prior donors. Sam Houghton plans to have a porch party on October 17. Let Stacy know if you would like to host one.

Principal's Report

Teachers are finishing up evaluations, developing goals for students and meeting with parents.

A classroom in Lakeland has had its Teacher (Susan Shipe) and Paraprofessional (Wendy Dow) out because of illness/injury. We asked a retired Paraprofessional to substitute for a few weeks and Cindi is filling in for the teacher. Their addresses are:

Wendy Dow
719 Interlake Dr
Lakeland, FL 33801

Susan Shipe
605 Oriole Dr
Lakeland, FL 33803

We continue to work towards compliance of the school guardian mandate. Schools all over Florida are having a hard time filling the positions. The Florida Consortium of Charter Schools has suggested to keep documentation of all efforts made. We had a staff member who wanted to go through the guardian training however decided it wasn't for her after 2.5 days. School districts received additional funding for hardening school campuses and since we turned in our risk assessment by the given deadline we should receive some of that funding. We are obtaining bids for exterior security cameras. Our plan is to install cameras at the Bartow and Winter Haven campuses and have the school sentinel (guardian) in Lakeland monitor them. Cindi has emailed the Office of Safe Schools and the Charter Schools Office at the Florida State Department of Education and provided board members a copy of the email.

Executive Director's Report

There will be an Advisory Council meeting at the Lakeland campus on October 3 at 10am. The attendees will be given a brief tour and will review the responsibilities of the council. John will send out the "job description" for the Advisory Council to the Board of Directors. If you have any suggestions of community members to invite, let John know.

The Annual meeting will be held in place of the regularly scheduled Board meeting in October. It will be held on Tuesday, October 16 at the Regal Kia Community Room on Bartow Hwy. We will not give out our community awards at this event but instead have a separate donor recognition event for that.

John has asked Larry Ross (Florida Southern College) and Lyle Bowlin (Southeastern University) if there are any graduate or undergraduate students who can help us create a marketing plan and a succession plan. John has also spoken with Don Selvage regarding a succession plan.

We have continued to move forward with the PUD for 78 units. The developer who offered the most recent bid asked us to hold off on pursuing the PUD but the Board decided moving forward was the best plan of action.

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A portion of the roof on Building A needs to be replaced very soon. We have had three roofing companies inspect it and provide a bid. We are awaiting two additional bids then they will all go before the Facilities Committee for a recommendation to the Board.

Committee Report

The Nominating Committee will meet on Thursday, September 20 at 2:00pm. The Development Committee will meet tomorrow at 8:30am.

Unfinished Business

The audit committee held a phone conference with Stacy McCrady regarding issues found upon John Weber's review of the 2016-17 audit. Stacy feels we were given an incorrect version but felt confident that the correct report was sent to the Auditor General. We have not received the correct copy yet.

New Business

None

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Deborah Sulsona

Administrative Services Manager

Upcoming Dates

October 2, 2018 – Fish City Grill Spirit Day – Lakeside Village – ALL DAY

October 8, 2018 – Executive Committee meeting – Lakeland campus – 4:00pm

October 16, 2018 – Annual Meeting – Regal Kia Community Center – 6:00pm

October 26, 2018 – Fall Festival – Lakeland campus – 6:00pm

February 25, 2019 – Top Chef – RP Funding Center – 6:00pm