



**Minutes of Board Meeting  
November 14, 2017  
6:00 p.m.**

The meeting was held at the Lakeland Achievement Academy. Board members in attendance were Mike Brossart, Mark Miller, Karli Hughes, Steve Earley, Jamie Sturgill, Chandra Frederick, Sam Johnson, Michael Peeples, Brad Johnson, Stephanie Colon and Sam Houghton. Staff members present included Cindi Parker-Pearson, Stacy Williams, Mary Holjes, Deborah Sulsona and John Burton.

**Approval of Minutes**

Sam Houghton chaired the meeting and called the meeting to order at 6:05 p.m. Mike Brossart moved to approve the minutes of the September 19, 2017 Board meeting. Brad Johnson seconded the motion and it passed unanimously.

**PUBLIC COMMENT**

None

**Parents Report**

The Fall Festival was a success. The families always enjoy the activities. Our next family event is the Holiday party to be held Thursday, December 14 at the Lakeland campus. If you know of any high school students who need community service hours, we could use some volunteers.

We have monthly parent breakfast meetings. Parents have been increasingly communicative which has been great for the support of the group.

**Financial Report**

Mike Brossart presented the financial report for the month ending September 30, 2017. We had an overall net income over expenses of \$5,180. Last year at this time we had a deficit of \$23,595. The difference is mostly due to timing. We recorded a pledge of \$20,000 from Publix Super Markets Charities for the Corporate Building Blocks program whereas last year that gift went towards Top Chef which was held in April. To date we have we have recorded \$14k in Medicaid billing compared to zero last year. We also had more income in for golf than we did this time last year. Expenses are right on track.

Steve Earley questioned the difference between the current year's budgeted expenses for the building compared to last year. Deborah researched and confirmed there was an error in the formula for the current year. The 4-month prorated budgeted expenses for the building are \$13,333 compared to \$13,433 last year.

Included in our 2017-18 budget was \$18,800 for Holiday bonuses for staff. The total will actually be \$18,400. The Executive Committee recommends approval. Steve Earley made a

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motion to approve the Holiday Bonus as presented. Michael Peeples seconded the motion and it passed unanimously.

### **Development Report**

Brad Johnson presented the Development Plan. The plan addressed our current weaknesses and strengths, goals for obtaining new and life-long donors and a specific plan to raise the \$600,000 gap in our budget. Discussion included how to reach new donors and the cost-efficiency of the Top Chef event. The Development Committee wants the plan to reflect the board's decision to keep or omit the Top Chef event. This will be discussed again in December when a special board meeting has been scheduled.

### **Principal's Report**

Susan Shipe received a Charter School Champion award at the state charter school conference. Only four teachers in the state received this award. We are very proud of her!

A parent purchased and donated a playground piece for the Winter Haven campus.

The October teacher workday was spent reviewing the largest standard for our accreditation. Staff felt we were meeting the majority of the standards. Goals that were suggested are more diversity training, update the playgrounds and increased training for Paraprofessionals with support.

Cindi emailed the Board of Directors a copy of the School Improvement Plan with the scores for each domain that is tested. We exceeded our goal of an overall 6-month gain in each of the developmental domains. Steve made a motion to approve the School Improvement Plan as presented. Brad seconded the motion and it passed unanimously. The approved SIP will be submitted to the school district

### **Executive Director's Report**

The Executive Committee met with Jen Lysak and Alex Delannoy, the new sales associate for our 540A property. We have a Letter of Intent from Wendover Housing Partners, another affordable housing developer. We will obtain a formal offer for the board to review at a Special Board Meeting on December 11, 2017 at 5:00pm.

John Burton and Debra Stephens met with Lakeland Regional Health staff in anticipation of the upcoming Level III NICU. We were requested to have a presence on the floor for those parents who want additional support when they leave the hospital.

John has completed an application for FEMA funding. FEMA officials plan to meet with John to discuss our damages.

Stacy McCrady will attend the January 2018 board meeting to present the 2016-17 audited financial statements.

### **Unfinished Business**

None

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**New Business**

Sam presented Cindi Parker-Pearson with a gift from board members in appreciation of her 30 years of service with Achievement Academy.

The meeting adjourned at 7:35 p.m.

Respectfully submitted,

*Deborah Sulsona*

Administrative Services Manager

**Upcoming Dates**

**December 11, 2017 – Executive Committee meeting – Lakeland campus – 4:00pm**

**December 11, 2017 – Special Board Meeting – Lakeland campus – 5:00pm**

**December 14, 2017 – Holiday party – Lakeland campus – 5:30-7:00pm**

**December 22, 2017 – January 3, 2018 – SCHOOL CLOSED FOR WINTER BREAK**