



Minutes of Board Meeting
November 15, 2016
6:00 p.m.

The meeting was called to order by Michael Peeples at 6:02 p.m.

The meeting was held at the Lakeland Achievement Academy. Members in attendance were Mike Brossart, Luke Markham, Sam Johnson, Karli Hughes, Sam Houghton, Michael Peeples, Brad Johnson, Jamie Sturgill, Courtney Wade, Mark Miller, Casey Compton and Chandra Frederick. Staff members present were Cindi Parker-Pearson, John Burton, Stacy Williams and Deborah Sulsona. Guests in attendance were Stacy McCrady and Amanda Larson.

Approval of Minutes

Mike Brossart made a motion to approve the September 20, 2016 minutes. Chandra seconded the motion and it passed unanimously.

PUBLIC COMMENT

None

Audit Report

Stacy McCrady and Amanda Larson presented the audited financial statements for the year ending June 30, 2016 and the special purpose financial statements for the charter school only. Both statements had an unqualified report which means there were no findings. The change in net assets for the Inc statements was \$59,100. The agency is in a strong position with total net assets of \$1,353,914.

New Officers and Directors

Michael Peeples inducted the following officers for the 2016-2018 term and new board members:

President: Sam Houghton
1st Vice President: Chandra Frederick
2nd Vice President: Brad Johnson
Secretary: Mark Miller
Treasurer: Mike Brossart

New Board Members: Luke Markham and Karli Hughes, Parent Representative.

Sam Houghton took over as chair of the meeting.

Resource Parent Report

Karli presented the parents report in Mary Holjes' absence. The Fish City Grill Charity Day fundraiser was very successful. We earned 15% off the sales from the whole day and received

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\$800! Fish City Grill invited us back for two charity days in 2017, one in the spring and one in the fall.

The Fall Festival was also very successful. Many families came out and had a great time. Thanks to Junior League of Greater Lakeland for providing many volunteers, Pexco Produce for donating pumpkins and Gatorland for the reptile show.

We will have our Holiday party for families on December 8, 2016. We need volunteers if you have any high school students who need service hours.

The parents group Fall Basket fundraiser is being held and a winner will be drawn tomorrow.

Development Report

The golf tournament was a success. Sam Houghton and Michael Peeples thanked Stacy Williams and the Development team for all of their hard work. Stacy named the sponsors. We raised \$14,700 for the Integrated Listening System.

The fall newsletter went out. The annual appeal letter will go out in December. Development is working on Top Chef. The Board's Development Committee continues to meet regarding the Development Plan.

Financial Report

Mike Brossart provided the Financial Report for the four months ending October 31, 2016. We currently have a net deficit of \$48,102. This is typical at the beginning of the fiscal year. Last year at this time we had received our IDEA funds which we haven't received this year yet. That amount is typically around \$50,000. Total cash as of September 30, 2016 was \$305,405.

A staff Holiday Bonus scale was presented to the Board. We have a total of 60 employees and the total cost would be \$17,200 which was included in the approved 2016-17 budget. The Executive Committee endorsed approval of the bonus. Michael Peeples made a motion to approve the staff Holiday bonus. Casey Compton seconded the motion and it passed unanimously.

Principal's Report

The 2016-17 Digital Classroom Plan was submitted and approved. We will receive \$3,178 with which we will purchase additional large screen monitors, kindles, headphones & mice. We will also purchase a license for LessonPix which is a picture exchange communication system (PECS). It is supposed to be easier to use than Boardmaker. Cindi and Monica Franklin, Lakeland teacher, will receive training for it soon.

The School Improvement Plan has been reviewed and approved by the district and the Florida DOE. Cindi emailed it to all board members. We met our goal of achieving an overall gain of at least six months in each developmental area. Chandra moved to approve the School Improvement Plan. Michael Peeples seconded the motion and it passed unanimously.

Executive Director's Report

The Annual Meeting went well. Thank you to all Board members who attended.

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The roof repair has been completed. Rodda has also replaced the windows in the conference room in Building A. John is obtaining an estimate for gutters for Building A. We had to replace the refrigerator in the conference room in Building A as well.

We received the permit for the handicap ramp outside of Building A however, Lowe's can no longer provide the manpower for the project. Lowe's will instead provide carpeting and painting for the Building A conference room.

John reached out to Saunders Coldwell Banker to find out about our last offer to Gardner Capital. Gardner Capital had declined our offer. At this time, we will wait for other opportunities.

Unfinished Business

None

New Business

There is no board meeting in December. Mark Miller made a motion to empower the Executive Committee to transact business until the January 17, 2017 board meeting. Casey Compton seconded the motion and it was approved unanimously.

The meeting adjourned at 6:55pm

Respectfully Submitted,

Deborah Sulsona

Administrative Services Manager

Upcoming Dates

December 12, 2016 – Executive Committee meeting – Lakeland campus – 4:00pm

December 8, 2016 – Holiday party – Lakeland campus – 6:00pm

January 9, 2017 – Executive Committee meeting – Lakeland campus – 4:00pm

January 17, 2017 – Board meeting – Lakeland campus – 6:00pm