



Instructional Continuity Plan

~Please note this document is subject to change as information is acquired from the Florida Department of Education and Polk County Schools~

Every effort will be made by Achievement Academy to provide instructional continuity to our ESE PreK students during this unprecedented world-wide crisis that has required schools to close. Recognizing that online, virtual learning is not optimal for the very young PreK student and that many of our special needs students lack the skills currently to appropriately access online learning content, Achievement Academy staff has opted to utilize a combination of paper-based opportunities and online content and resources as appropriate for each student.

School districts and charter schools have been given flexibility for the remainder of the school year to provide alternative services or to delay services, in coordination with a student's parents and Individualized Education Program (IEP) team. Once school resumes to a routine schedule, schools will return to providing special education and related services to students with disabilities in accordance with the student's IEP. If a student has not received services for an extended period of time, the student's IEP Team will make case-by case determinations regarding the extent of services missed and the necessity of applicable make-up services.

Achievement Academy uses the **Hawaii Early Learning Profile (HELP)** as the basis for its assessment and curriculum. Students are annually assessed using the HELP and goals are developed that are based on that assessment information. Typically, these identified goals are used as their IEP goals.

Many tools are available through the HELP program and Achievement Academy will utilize these tools during the required school closure due to the pandemic of COVID-19. The following two components are designed specifically for parents to use with their child in the home environment.

- **HELP...at Home 2nd Edition**- *Developmental support and information handouts for families with infants and toddlers -Birth to Three*
- **HELP for Preschoolers**- *Activities at home for Preschoolers – Three to Six Years*

Teachers will provide a copy of the child's IEP as well as the appropriate HELP at Home activity sheet for each goal to families. Teachers will also provide instructional packets of information that have been individually developed for each child. Within these packets are suggested activities, handouts, reproducibles, worksheets, etc. These instructional packets will be provided in two-week intervals until schools reopen or until the end of the school year.

Therapists (OT, PT and Speech) will also provide suggested activities that will be included in the instructional packets.

Best practice dictates that PreK instruction is best when given in a hands-on, experiential, play-based and social setting. Unfortunately, the COVID-19 pandemic and crisis is preventing Achievement Academy from directly providing this to our students at this time. The instructional packets provided by the teachers reflect as many of those types of suggestions and activities that can be done while in a shelter-at-home situation.

We are also providing information about several online, web-based programs that many of our students could possibly access and are developmentally and instructionally appropriate.

A list of those online resources may be found on the school's website under [School Closure Educational Resources](#) at AchievementAcademy.com

Achievement Academy was able to apply for free at-home access to the **ABCmouse** online learning program for our families. Families can go to <https://www.abcmouse.com/redeem> and enter the school code: **SCHOOL1686** to gain free access.

To help in the facilitation of this plan, the following responsibilities have been identified:

- **Teachers** will provide instructional packets directly related to IEP goals and designed to be implemented in the home by the family. They will also maintain consistent communication with families to provide guidance, support and serve as a resource for instruction.
- **Therapists** will contact families and provide consultation as it relates to the individual student.
- **ESE facilitators** will continue to hold required IEP meetings to the extent possible via a virtual platform such as conference calls or online meetings.
- **School nurse** will be available for required meetings to provide consultation to staff and families as needed for those meetings.
- **Administration** will maintain a modified school-based schedule and will be available as a resource to both staff and families.

Administration is the only position that will have a consistent, onsite presence at the Lakeland campus. Most other positions will utilize a "work from home" routine.