



Minutes of Board Meeting
February 21, 2017
6:00 p.m.

The meeting was called to order by Sam Houghton at 6:10 p.m.

The meeting was held at the Lakeland Achievement Academy. Members in attendance were Luke Markham, Sam Johnson, Karli Hughes, Sam Houghton, Jamie Sturgill, Courtney Wade, Mike Brossart and Chandra Frederick. Staff members present were Cindi Parker-Pearson, John Burton, Stacy Williams, Mary Holjes and Deborah Sulsona.

Approval of Minutes

Mike Brossart made a motion to approve the January 17, 2017 minutes. Chandra seconded the motion and it passed unanimously.

PUBLIC COMMENT

None

Resource Parent Report

Mary is currently working on our annual yearbook.

The Rise & Shine event is not a walk this year. Instead, we have reserved a pavilion at Common Ground Park on March 4 from 9:00-11:00am. We will be able to cater the event as well this year.

We will have another charity day at Fish City Grill on April 4. This was a very successful fundraiser for the parents group in October.

Financial Report

Mike Brossart provided the Financial Report for the seven months ending January 31, 2017. We have a net surplus of \$123,061 which is slightly more compared to this time last year. We also expect an increase in total FTE funding based on the February count.

Development Report

The Development Department is working diligently on Top Chef. We currently have 11 chefs confirmed compared to 10 last year. Adam Putnam has agreed to be our honorary chair for the event. We have four people confirmed to host a supper club event but are looking to have more. We are also working on securing silent auction items and sponsors.

Principal's Report

We were full for the February FTE count thanks to all of the hard work by the ESE Coordinators, Teachers and Therapists.

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We have about 50 students graduating. We have over 60 students currently on the waiting list and have scheduled five informational meetings and tours for prospective parents. Graduation dates are as follows:

Bartow – May 23 6:00-7:00pm

Winter Haven – May 25 6:00-7:00pm

Lakeland – May 30 6:00-7:30pm

Cindi is currently working on teacher evaluations and observations and hopes to have those completed before spring break.

We received the Executive Summary report from the Five Year Charter School Review site visit. The district had many great things to say about Achievement Academy. Our contract with the district expires in 2022 so our next visit will be to renew our contract. This was also good practice for next year when we begin our self-study for our SACS/AdvancED accreditation renewal.

Executive Director's Report

Thanks to help from Steve Earley, we have an informational recording for when phone calls are placed on hold that was done at no cost. Steve also helped us in obtaining a video intercom system for the Bartow campus.

The Birth to Three program was audited recently by Early Steps and received a 96%. Congratulations to the Birth to Three staff. Birth to Three staff are also in contact with Lakeland Regional Health regarding the upcoming Level III NICU opening next spring.

The United Way CIT visit is scheduled for April 18 at 1:00pm. We would like to have as many board members present as possible.

The Executive Committee has suggested a new realtor for our 540A property and John has reached out to them to gauge their interest in selling the property.

Committee Reports

John gave out the Board Committees roster. Please review and be aware of what committee you are on.

Unfinished Business

None

New Business

Leadership Lakeland will be here for a visit on April 13.

The meeting adjourned at 6:50pm

Respectfully Submitted,

Deborah Sulsona

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Administrative Services Manager

Upcoming Dates

March 4, 2017 – Rise & Shine Event – Common Ground Park – 9:00am

March 6, 2017 – Executive Committee meeting – Lakeland campus – 4:00pm

March 14, 2017 – Board meeting – Lakeland campus – 6:00pm

March 20-24, 2017 – Spring Break – school closed

April 4, 2017 – Fish City Grill Charity Day

April 10, 2017 – Top Chef of Polk County – The Lakeland Center – 5:30pm