



**Minutes of Board Meeting
August 15, 2017
6:00 p.m.**

The meeting was held at the Lakeland Achievement Academy. Board members in attendance were Mike Brossart, Mark Miller, Karli Hughes, Luke Markham, Steve Earley, Courtney Wade, Chandra Frederick, Jamie Sturgill, Sam Johnson and Sam Houghton. Staff members present included Cindi Parker-Pearson, Stacy Williams, Deborah Sulsona and John Burton.

Approval of Minutes

Sam Houghton chaired the meeting and called the meeting to order at 6:00 p.m. Mike Brossart moved to approve the minutes of the May 8, 2017 Board meeting. Mark Miller seconded the motion and it passed unanimously.

PUBLIC COMMENT

None

Parents Report

Karli gave the parents report in Mary's absence. The last Fish City Grill charity day did so well that they are allowing us to have another on Thursday, October 5.

Financial Report

Mike Brossart provided tentative year-end numbers pending confirmation by Baylis & Company for the 12 months ending June 30, 2017 which showed a net surplus of \$46,315 before depreciation. The surplus is less than the prior year due mostly to a decrease in Medicaid income and an increase in salaries from employee raises. The decrease in Medicaid income is partly due to a significant write off from being unable to bill for a therapist whose paperwork was not complete. Mike also presented the financial report for the month ending July 31, 2017. We basically broke even for the first month. Cash balance as of June 30, 2017 was \$348,015.

Development Report

Stacy reported that Development raised \$469K last year and that this year's Development goal was \$600K – an ambitious goal. Among the ways Board members can help are to host "Porch Parties". With an ambitious goal, Development will become more Donor/Mission centered. Recent grants sent include \$5K to Florida Natural Growers for sunshades and \$1K to the City of Lakeland for a new fence around our A/C unit in front of our Lakeland school. Stacy offered thanks to the following:

- Board member, Steve Earley and to the Watson Clinic Foundation for each donating \$1,300 to purchase AED units in Winter Haven and Lakeland, respectively.
- Janice Jones for helping secure funds from The George C. Forsythe Family Foundation for CPR materials and training.

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- Esterline Landscape, Bartow Ford and BB&T Bank staff for helping us spread mulch at all three campuses.
- Gator Pressure Cleaning & Custom Painting for pressure washing and painting the exterior of our Winter Haven school.

The Golf Tournament is set for Nov. 6 at Lone Palm with J Burns Pizza and Day & Night Tire serving as Presenting Sponsors; Southern Homes as our Shirt Sponsor; and PDQ, Bernie Little Distributors and Abuelos as in-kind sponsors. Thank you to all!

Principal's Report

Cindi reported that as of today, we have seven student vacancies to fill. Cindi was pleased to report that all staff have returned. We do have a staff opening for an Occupational Therapist for our Bartow and Winter Haven campuses. Cindi also reported that Jennifer Young, Receptionist, is moving to fill the Medical Billing and Coding Clerk position. Our new Receptionist is Ashlee Cofer. Teachers and therapists are all trained now to use the Integrated Listening Systems. Funds were raised at the 2016 Golf Tournament to purchase eight ILS systems.

Cindi has also been working extensively in preparation for the Charter School's re-accreditation with AdvancED. This will be our third time going through this process and it's been different each time. The self-study is due early January 2018 and the site visit is scheduled for January 31 & February 1, 2018.

Executive Director's Report

Many maintenance and repair projects were completed over the summer break.

The Executive Committee recommended approval of our annual Partner Participation Agreement with United Way of Central Florida. Chandra Frederick made the motion to endorse signing the document, Steve Earley seconded and it passed unanimously. John explained that year's UWCF allocation was cut by nearly \$2K due to a limited allocation pool.

John and the Executive Committee recommended that the Strategic Planning retreat tentatively scheduled for the fall be postponed in order to take advantage of the extensive work and information that will go into our Charter School's re-accreditation process with AdvancED. Chandra moved to reschedule the Strategic Planning retreat to early 2018. Mike Brossart seconded the motion and it passed unanimously.

Committee Reports

The Bylaws committee completed their annual review and "clean up" of the Bylaws. This is a requirement of the United Way allocation application process. Luke Markham, the newly appointed chair of the Bylaws committee, reported there were no substantial changes.

The Nominating Committee will be meeting again soon.

Unfinished Business

None

New Business

None

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The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Deborah Sulsona

Administrative Services Manager

Upcoming Dates

September 11, 2017 – Executive Committee meeting – Lakeland campus – 4:00pm

September 19, 2017 – Board meeting – Lakeland campus – 6:00pm

October 5, 2017 – Fish City Grill Charity Day – ALL DAY

October 17, 2017 – Annual Meeting - TBA

November 6, 2017 – Golf Tournament – Lone Palm Golf Course – 11:00am