



Minutes of Board Meeting
Aug 16, 2016
6:00 p.m.

The meeting was called to order by Janice Jones at 6:00 p.m.

The meeting was held at the Lakeland Achievement Academy. Members in attendance were Steve Earley, Mark Miller, Casey Compton, Rich Loomis, Janice Jones, Sam Johnson, Chandra Frederick, Michael Peeples, Mike Brossart, Jamie Sturgill and Sam Houghton. Staff members present were Cindi Parker-Pearson, John Burton, Stacy Williams and Deborah Sulsona.

Approval of Minutes

Casey Compton made a motion to approve the May 10, 2016 minutes. Sam Houghton seconded the motion and it passed unanimously.

PUBLIC COMMENT

None

Resource Parent Report

School just started! ☺

Development Report

Stacy Williams reported that the Board's Development Committee has met several times this summer to build a development plan for the year and will present that plan to the Board in September. Several grants have been submitted. Bartow Ford is refurbishing sled chairs for our Bartow school as an in-kind donation. We are also in discussion with Bartow Ford for another vehicle for the satellite campuses to get lunches. We had volunteers spread mulch in Lakeland and Winter Haven. Stacy and John are fulfilling United Way speaking requests.

The Golf Committee met today. The Golf Tournament is scheduled for Monday, November 14 at Lone Palm. Sam Houghton asked that each board member help in getting teams, sponsorships and silent auction items. The brochures will be ready next week. Stacy will also email the board the link to register online.

National Philanthropy Day is November 3. We can nominate individuals/organizations for six different categories. The program will be held at First United Methodist. Achievement Academy will be featured in The Lakelander magazine in September.

Financial Report

Mike Brossart provided the Financial Report for the year ending June 30, 2016. Both the Charter School and the Birth to Three Program had a positive net increase. Overall, Achievement Academy had a net increase of \$41,300. Total cash as of May 31, 2016 was \$557,090.

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Principal's Report

Staff came back from summer break last week. Yesterday was the first day for students. A bad storm the night before took out a transformer and Buildings B & C had limited power. Staff did a fantastic job working through the issues of no electricity, no phones, and no A/C for most of the day! Griselle, our Terminal Operator, is still working out many busing kinks.

Cindi is working on the 2016/17 Digital Classroom Plan for the district. We were allotted \$3,000.

We are still looking for an Occupational Therapist for the Lakeland campus.

Executive Director's Report

The Bartow building has been painted on the outside and the inside lobby. We have someone to install the brick pavers between Buildings B & C soon. We had playground equipment donated to us, however, it's in pieces so John is trying to get in touch with the donor to help put it together. The roof on Building A in Lakeland has had multiple repairs since this past spring but it is in desperate need of being replaced. John is obtaining bids to present to the Facilities committee. The back wall in the conference room also has some water damage from rain leakage and Rodda Construction is giving us an estimate to replace the wall. The Lowe's Foundation has agreed to replace the wheelchair ramp that exits a classroom in Building A. However, due to ADA requirements, we needed an architectural rendering to submit to the City of Lakeland for a construction permit. Furr & Wegman is providing the rendering pro bono and the grandfather of a former student is a contractor who will pull the permit.

Blue Cross Blue Shield is renewing our same health insurance plans with a 3% decrease in premiums. We will offer the same plan at no cost to employees and while the amount applied to the upgrade plans will remain the same as last year.

We are receiving public records requests more frequently than we used to and to assure compliance with state and HIPPA laws, we need to identify an attorney who can provide guidance. We will also check with the Florida Consortium of Charter Schools for guidelines. The Executive Committee approved giving John the authorization to acquire an attorney's assistance as needed for future requests. Mike Brossart has gotten John in contact with the City of Lakeland attorney and attorney John Murphy in Bartow.

Our Birth to Three program received a \$5,000 reduction in the annual United Way allocation. John and Debra Stephens met with Penny Borgia from United Way to discuss the reasoning behind the cut. Penny stated that although the overall campaign was up, the allocable dollar pool was down due to increased donor designations.

We received the annual United Way partner agreement which requires board approval. The agreement is the same as in the past. A motion to approve the United Way partner agreement comes from the Executive Committee. Michael Peoples seconded the motion and it passed unanimously.

Sam Houghton and Sam Crosby reviewed the latest revision of the Gardner Capital contract on the 540-A property that was submitted after Kevin Fitzpatrick met with the Executive Committee in June. Sam Crosby will submit a letter to Gardner Capital with some requested changes. Thank you to both for their help in this process.

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Committee Reports

The Bylaws Committee has made a few changes to the Bylaws. A copy was emailed to the full Board prior to the meeting. Mark Miller, as the chair of the Bylaws Committee, moved to approved the changes in the Bylaws. Casey seconded the motion and it passed unanimously.

The Nominating Committee has suggested possible new board members and is reaching out to confirm interest. They are also working on staggered terms for those that are expiring.

Unfinished Business

Jeanne Hebert has submitted her resignation from the Board of Directors. Sam Houghton moved to accept the resignation with regrets. Casey seconded the motion and it passed unanimously.

New Business

Mark made a motion to change the annual meeting date or time. Michael seconded the motion and it passed unanimously.

The meeting adjourned at 6:55pm

Respectfully Submitted,

Deborah Sulsona

Administrative Services Manager

Upcoming Dates

September 12, 2016 – Executive Committee meeting – Lakeland campus – 4:00pm

September 20, 2016 – Board meeting – Lakeland campus – 6:00pm

November 14, 2016 – Golf Tournament – Lone Palm Golf Club – 11:00am